

# **SOUTHGATE RECREATION & PARK DISTRICT**

## **BOARD OF DIRECTORS Regular Meeting Minutes October 18, 2011**

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, October 18, 2011 at 7245 Fletcher Farm Drive, Sacramento, California 95828.

### **I. Roll Call**

*All Directors Present. Richard Lincoln, Recreation Manager; Becca Anderson, Recreation Supervisor II; Sheila Surrutt, Recreation Supervisor III; Sheryl COUNTER, Recreation Supervisor I; Paul Henderson, Golf Course Manager; and Jeff Jensen, Sr. Vice President for Perry-Smith LLC were also present.*

### **II. Pledge of Allegiance**

### **III. Open Forum**

### **IV. Communications**

- A. Incoming A-Q
- B. Outgoing 1-10

*Questions on Incoming Communication Items G and N, and Incoming Communication Item 10.*

### **V. Items of Consent**

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
  - 2. Payroll & Deposits
- B. Financial Statement – July 2011
- C. Approval of Minutes – October 4, 2011
- D. Resolution 11-17 Authorizing the Filing of a Notice of Completion for Butterfield Electric Inc. for the Parking Lot Lighting Project at Olde Florintown Park

- E. Resolution 11-18 Authorizing the Filing of a Notice of Completion for Yancey Roofing for the Fruitridge Aquatic Center Roof Repair Project

*Question regarding this item.*

*Items of consent to be considered and approved through one motion.*

*(Thompson/Appel) Passed*

## **VI. Items of Action**

*Items of Action item D, Items of Information items C and D moved before Items of Action item A.*

- A. Authorizing an Agreement for Design & Coordination Services for the Rainbow Park Community Garden

*The Assistant General Manager gave a presentation.*

*Questions regarding which department will be in charge of this project and other items.*

*(Thompson/Appel) Passed*

- B. Approving Comment Amendments on the Vineyard I Community Plan Amendment, Rezone, Use Permit, Reclamation Plan and Zoning Agreement Amendments

*The Assistant General Manager gave a presentation.*

*(Cockerham/Thompson) Passed*

- C. Resolution 11-19 Nominating Edd Smith for the CARPD Board of Director-at-Large

*The General Manager gave a presentation.*

*(Thompson/Evans) Passed*

- D. Approving the 2010-2011 Audited Financial Statements

*Jeff Jensen, Sr. Vice President for Perry-Smith LLC gave a presentation.*

*(Thompson/Evans) Passed*

E. Selection of Special District Commissioner for Sacramento Local Agency Formation Commission

*The General Manager gave a presentation. Direction was given to vote for Duane Anderson, Rio Linda Elverta Recreation & Park District.*

*(Appel/Thompson) Passed*

**VII. Items of Information**

A. Final District Board Divisions Map

*The Assistant General Manager gave a presentation.*

B. Sacramento County Board of Supervisors Redistricting Final Plan

*The General Manager gave a presentation.*

C. Update on Golf With Attitude Trademark Renewal

*The Golf Course Manager gave a presentation. Direction was given to allow #41 to expire and renew #35.*

D. Recreation Department Report

*Richard Lincoln, Recreation Manager gave a presentation.*

*Becca Anderson, Recreation Supervisor II gave a presentation.*

*Sheila Surratt, Recreation Supervisor III gave a presentation. Questions regarding employee rental policies.*

*Sheryl Counter, Recreation Supervisor I gave a presentation.*

**VIII. General Manager's Report on District Operations**

**IX. Staff Announcements**

**X. Board Reports**

*Director Thompson will be attending an SRI Meeting on 10/20 and an SRI Retreat on 10/27.*

*Director Evans attended the Audit Committee Meeting on 10/17.*

*Director Smith attended the Audit Committee Meeting on 10/17 and will be attending the Surface Water Filtration Plant Grand Opening on 10/24.*

**XI. Adjournment**

The meeting was adjourned at 8:46 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, November 1, at 7:00 p.m. at the Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:

  
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Edwin Smith, Chair

  
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Rolfe Appel, Clerk