

SOUTHGATE RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Regular Meeting Minutes

February 2, 2016

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, February 2, 2015 at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Directors Present: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Motion to excuse the absence of Director Phyllis Evans.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Staff Present: Paula Hansen, Eric Jones, Liz Hughes, Vince King, Trish Pacheco, Anna Palmer, Stephanie Vollmer and Ward Winchell.

II. Pledge of Allegiance

III. Open Forum

IV. Communications

A. Incoming A–R

B. Outgoing 1–15

Questions on Incoming M and R. Questions on outgoing 4.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

A. Ratification and Approval of Financials

1. Approval of Claims

B. Approval of Minutes – January 19, 2016

C. Receive and File the Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2016

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

VI. Items of Action

- A. Resolution 15-28 Directing Preparation of the Engineer's Report for the Southgate Landscaping and Lighting Assessment District, the Countryside Landscaping and Lighting Assessment District, the Vintage Landscaping and Lighting Assessment District, the Churchill Downs Landscaping and Lighting Assessment District, the Sunrise Greens Landscaping and Lighting Assessment District, the Sunrise Florin Landscaping and Lighting Assessment District, and the Country Creek Landscaping and Lighting Assessment District

The Business Supervisor, Trish Pacheco, gave a presentation.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

- B. Resolution 15-29 Approving the Annexation of the Caselman Ranch Subdivision into the Southgate Landscaping and Lighting District – Countryside/Vintage Area

The Planner II, Eric Jones, gave a presentation.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

- C. Authorization of an Agreement for the Plastering of the Fruitridge Pool

Recreation Supervisor I, Liz Hughes, gave a presentation. Questions on the agreement and the bidding companies. Motion to rank the bids, lowest to highest. Request to rebid the project to have all bids include new tile around the waterline.

(Phelps/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

D. Authorization of the Purchase of a Ford Transit Van for the Recreation Department

Recreation Supervisor I, Stephanie Vollmer, gave a presentation. Questions on the purchase of the van.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

E. Authorization of Fiscal Year 2016-17 Budget, Assessment and Audit Calendar

Business Supervisor, Trish Pacheco, gave a presentation.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

F. Authorization of a Lease Agreement for Olde Florintown Park with the County of Sacramento

Planner II, Vince King, gave a presentation. Questions regarding the lease agreement.

(Dills/Phelps) Passed

Ayes: Rolfe Appel, Lisa Dills, Carole Phelps, Christine Thompson

Noes: None

Absent: Phyllis Evans

VII. Discussion & Direction

A. Authorization of the Use of State of California, Housing and Community Development Housing Related Parks Program Grant Funds to Support the Florin Farm to Future Project by Domus Development

Presentation given by Meea Kang and Noah Painter, with Domus Development LLC, and the General Manager, Ward Winchell. Questions regarding the project.

B. Annual Health Insurance Renewal

Administration Manager, Paula Hansen, gave a presentation. Questions regarding the health insurance renewal.

C. Staff Development and Performance Training

General Manager, Ward Winchell, gave a presentation. Questions regarding the training.

D. Wellness Program Update

Administration Manager, Paula Hansen, gave a presentation. Questions regarding the Wellness Program.

VIII. Items of Information

A. Fruitridge Community Park Groundwater and Irrigation Well Testing

Planner II, Vince King, gave a presentation. Questions regarding the well testing.

B. Notice of “Time Extension” Projects From the Sacramento County Project Review Committee

Planner II, Vince King, gave a presentation. Questions on the time extensions. The Board confirmed not needing to see all time extended projects on the agenda, unless there is a change to the project because they will be informed when the subdivisions are annexed into financing districts.

C. Portico Acres Subdivision Map Time Extension

Planner II, Vince King, gave a presentation.

D. Sacramento Area Flood Control Agency (SAFCA) Florin Creek Park Multi-Use Basin Project Update

Planner II, Eric Jones, gave a presentation. Questions regarding the project.

E. Sacramento County Old Florin Town Streetscape Improvement Project Ribbon Cutting Event – February 2, 2016

Planner II, Vince King, gave a presentation.

F. Sacramento Central Groundwater Authority January 13, 2016 Meeting Minutes

Director Christine Thompson, gave a presentation. Questions regarding the meeting.

G. Sacramento Business Review 2016 Economic Forecast

Administration Manager, Paula Hansen, gave a presentation. Questions regarding the 2016 Economic Forecast.

- H. Special District Risk Management Authority (SDRMA) Safety/Claims Education Day – March 29, 2016

Administration Manager, Paula Hansen, gave a presentation. Questions regarding the SDRMA Safety/Claims Education Day.

- I. California Association of Recreation and Park Districts (CARPD) 2016 Spring Conference Scholarship

Administration Manager, Paula Hansen, gave a presentation. Questions regarding the conference and scholarship.

IX. General Manager’s Report on District Operations

X. Staff Announcements

XI. Board Reports

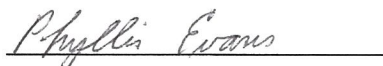
Director Lisa Dills reported on the Parkway Estates Neighborhood Association meeting held on January 27, 2016. Director Lisa Dills reported on attending the Job Skills Workshop held at Fruitridge Community Center on February 1, 2016. Directors Lisa Dills and Christine Thompson reported on attending the ribbon cutting ceremony for Old Florin Town Streetscape on February 2, 2016. Director Rolfe Appel requested to confirm the date that the Vineyard Springs Comprehensive Plan was adopted.

XII. Adjournment

The meeting was adjourned at 9:22 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, February 16, 2016 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:


Christine Thompson, Chair


Phyllis Evans, Clerk