

SOUTHGATE RECREATION & PARK DISTRICT

BOARD OF DIRECTORS
Regular Meeting Minutes
July 17, 2012

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, July 17, 2012 at 7245 Fletcher Farm Drive, Sacramento, California 95828.

I. Roll Call

All Directors were present. Sean Thompson, Hanson Bridget LLP, was also present.

II. Pledge of Allegiance

III. Open Forum

Item VII Discussion and Direction was moved before item IV Communications.

IV. Communications

- A. Incoming A – L
- B. Outgoing 1 – 1

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

A. Ratification and Approval of Financials

- 1. Approval of Claims

Questions on claims.

- 2. Payroll & Deposits

Question on Payroll & Deposits.

B. Approval of Minutes – July 3, 2012

Items of consent to be considered and approved through one motion.

(Cockerham/Smith) Passed

VI. Items of Action

A. Resolution 12-03 Rejecting the Claim of Mao Lao

The Administration Manager gave a presentation. Questions regarding the claim.

(Smith/Apple) Passed

VII. Discussion & Direction

A. Construction Documents Update

The Assistant General Manager and Sean Thompson, Hanson Bridget LLP, gave a presentation on new Construction Documents. Direction was given to proceed with the Construction Documents as presented to be adopted at a future meeting.

The Assistant General Manager and Sean Thompson, Hanson Bridget LLP, gave a presentation on change order authorization. Direction was given to develop a policy with change order authorization for the General Manager at 3% of the project or \$25,000 with all change orders to be provided to the Board.

VIII. Items of Information

A. California Association of Recreation & Park Districts New Executive Director

The General Manager gave a presentation.

B. Sheriff Department Youth Services Community Gang Awareness Symposium at Rizal Community Center

The General Manager gave a presentation.

C. Vineyard Community Center Rainfall Erosivity Waiver Evaluation

The Assistant General Manager gave a presentation.

IX. General Manager's Report on District Operations

X. Staff Announcements

XI. Board Reports

Director Smith reported on the Audit Committee Meeting on 7/16. Director Smith has filed with the County for re-election.

Director Evans reported on the Audit Committee Meeting on 7/16.

XII. Adjournment

The meeting was adjourned at 8:14 p.m. The next regular meeting of the Board of Directors is scheduled for Wednesday, August 8, at 7:00 p.m. at the Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:



Christine Thompson, Chair



Phyllis Evans, Clerk