

SOUTHGATE RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Regular Meeting Minutes

January 17, 2017

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:03 p.m. on Tuesday, January 17, 2017 at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Directors Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson

Staff Present: Felicia Fields-House, Ray Freedman, Raylene Gibbons, Maggie Gomez, Paula Hansen, Paul Henderson, Allyson Housley, Elizabeth Hughes, Nnenaya Jite-Ogbuehi, Eric Jones, Richard Lincoln, Marge Littleton, Sandra Montgomery, John Poma and Ward Winchell

Also Present: Luther Burbank High School Navy Junior Reserve Officer Training Corps Students, Raymark Austero, James Ramos, Myles Vaughn, Carrie Sullivan

II. Pledge of Allegiance

III. Open Forum

A. Introduction of Angelica Chavez, Administrative Assistant

Administration Manager Paula Hansen, introduced new Administrative Assistant Angelica Chavez.

B. Luther Burbank High School Navy Junior Reserve Officer Training Corps

Recreation Supervisor Shelia Surratt, presented Resolution 16-11 to the students of the Luther Burbank High School Navy Junior Reserve Officer Training Corps.

C. Director Christine Thompson, presented Resolution 16-10 to the District's Recreation Staff.

IV. Communications

A. Incoming A – JJ

B. Outgoing 1 – 16

Questions on the incoming items C, D, F, G, N, S, T, U, AA, BB and CC. Question on outgoing item 13.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

A. Ratification and Approval of Financials

1. Approval of Claims

Questions on items on pages 5, 6 and 10.

2. Payroll & Deposits

3. Financial Statements – September 30, 2016

B. Approval of Minutes – December 20, 2016

C. Meeting Cancelled – January 3, 2017

D. Authorization of Comments on Garcia-Rivera Tentative Subdivision Map Time Extension

E. 2016 Southgate Outstanding Employee Awards

1. Resolution 16-14 Nnenaya Jite-Ogbuehi, Administration

2. Resolution 16-15 Miguel Ruiz, WildHawk Golf Club

3. Resolution 16-16 Ray Freedman, WildHawk Golf Club

4. Resolution 16-17 John Poma, WildHawk Golf Club

5. Resolution 16-18 Dustin Lee, Parks Department

6. Resolution 16-19 Allyson Housley, Recreation Department

7. Resolution 16-20 Elizabeth Hughes, Recreation Department

8. Resolution 16-21 Maggie Gomez, Recreation Department

9. Resolution 16-22 Felicia Fields-House, Recreation Department

(CT/LD) Motion to move Item E in section V before Item A.

(CT/PE) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson

Noes: None

Break 7:42 – 7:50

VI. Items of Action

A. Approval of Caselman Ranch Park Conceptual Masterplan

Planner II Eric Jones, gave a presentation. Questions regarding costs.

(CT/LD) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson

Noes: None

- B. Authorization of Change Order No. 29.1 and Change Order Nos. 31 through No. 39 for the Agreement with Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and District Support Facility

Recreation Manager Richard Lincoln, gave a presentation.

(CT/LD) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson

Noes: None

- C. Authorization of Amendment to the Agreement with Procida Landscape, Inc. for Installation of Irrigation and Planting in Parking Lot C of the Vineyard Community Center, Aquatic Center and District Support Facility Project

Recreation Manager Richard Lincoln, gave a presentation.

(CT/LD) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson

Noes: None

- D. Authorization of an Agreement with Gudgel Yancey Roofing, Inc. for the Rizal Community Center Roof Replacement and Repair Services

Recreation Supervisor I, Allyson Housley gave a presentation. Questions regarding Gudgel Yancey Roofing, Inc., doing previous work for the district.

(CT/PE) Passed

(CT/LD) Passed

Ayes: Rolfe Appel, Phyllis Evans, Monti Hall, Christine Thompson

Noes: Lisa Dills

VII. Discussion and Direction

- A. California Special Districts Association 2017 Professional Development Catalog

General Manager Ward Winchell, gave a presentation.

VIII. Items of Information

- A. Sacramento County Index of Elected Officials

General Manager Ward Winchell, gave a presentation.

- B. Junior Giants Baseball Program

Recreation Supervisor II Margaret Littleton, gave a presentation.

- C. ADP Payroll Implementation

Administration Manager Paula Hansen, gave a presentation.

- D. Sacramento Regional County Sanitation District 5-year Rate Increase Notification

General Manager Ward Winchell, gave a presentation.

- E. Sacramento Central Groundwater Authority Minutes for October 5, 2016, October 12, 2016 and November 9, 2016

Director Christine Thompson, gave a presentation.

IX. General Manager's Report on District Operations

X. Staff Announcements

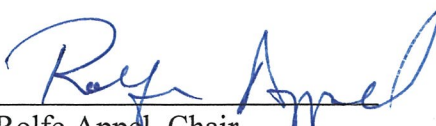
XI. Board Reports

Director Christine Thompson attended the Sacramento Central Groundwater Authority on Wednesday, January 11, 2017.


XII. Adjournment

The meeting was adjourned at 9:18 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, February 7, 2017 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:



Rolfe Appel, Chair



Lisa Dills, Clerk