

**SOUTHGATE RECREATION & PARK DISTRICT**

**BOARD OF DIRECTORS**

**Regular Meeting Minutes**

**October 4, 2016**

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, October 4, 2016 at 8383 Florin Road, Sacramento, California 95828.

**I. Roll Call**

*Director's Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Staff Present: Raylene Gibbons, Paula Hansen, Allyson Housley, Eric Jones, Richard Lincoln, Ward Winchell*

**II. Pledge of Allegiance**

**III. Open Forum**

**IV. Communications**

- A. Incoming A – M
- B. Outgoing 1 – 14

*Questions on incoming items E, H and K. Questions on outgoing items 2 and 3.*

**V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
- B. Approval of Minutes – September 20, 2016
- C. Approval of Minutes – September 27, 2016
- D. Authorization of Comments on 7465 Citrus Avenue Tentative Parcel Map
- E. Authorization of Comments on Stevenson Avenue Tentative Parcel Map

*(Appel/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

## VI. Items of Action

### A. Authorization of the Purchase of a Ford Transit Van for the Parks Department

*The Administration Manager Paula Hansen, gave a presentation.*

*(Dills/Appel) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

### B. Authorization of an Agreement with ADP for Payroll and Human Resources Services

*The Administration Manager Paula Hansen, gave a presentation.*

*Questions regarding bid responses and how will program work for employees working out in the field.*

*(Appel/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

### C. Authorization of an Agreement for Design and Installation Services with Liberty Bell Alarm & Home Theater for IP Video Surveillance and Alarm Systems for the Vineyard Community Center, Aquatic Center and District Support Facility

*The Recreation Supervisor Allyson Housley, gave a presentation.*

*Questions regarding fire coverage.*

*(Dills/Appel) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

### D. Authorization of an Agreement for Florin Creek Park Shade Structure and Picnic Tables

*The Planner II Eric Jones, gave a presentation. Questions regarding the bidder choice, where tables were to be placed and how many tables will be installed.*

*(Appel/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**VII. Discussion and Direction**

- A. Proposed Speed Bump on Carlisle Avenue between Korbel Way and Caymus Drive  
*The Planner II Eric Jones, gave a presentation.*

**VIII. Items of Information**

- A. Annual Halloween Carnival – Monday, October 31, 2016  
*The Administrative Assistant III Raylene Gibbons, gave a presentation.*

**IX. General Manager’s Report on District Operations**

**X. Staff Announcements**

**XI. Board Reports**

*Director Monti Hall attended the District Planning Department Orientation on Monday, October 3, 2016.*

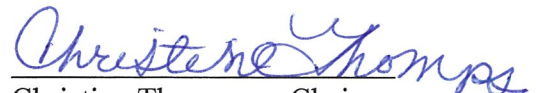
*Director Lisa Dills and Director Christine Thompson attended the SMUD Elected Women’s Luncheon on Friday, September 30, 2016.*

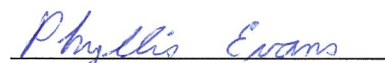
*Directors Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall and Christine Thompson attended the Caselman Ranch Community Meeting on Tuesday, September 13, 2016 at Florin East Grammar School.*

**XII. Adjournment**

The meeting was adjourned at 8:10 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, October 18, 2016 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828

APPROVED:

  
Christine Thompson, Chair

  
Phyllis Evans, Clerk