

**SOUTHGATE RECREATION & PARK DISTRICT**

**BOARD OF DIRECTORS  
Regular Meeting Minutes  
December 4, 2012**

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:01 p.m. on Tuesday, December 4, 2012 at 7245 Fletcher Farm Drive, Sacramento, California 95828.

**I. Roll Call**

*All directors present. Joanne Smith was also present.*

**II. Pledge of Allegiance**

**III. Open Forum**

**IV. Oath of Office**

**V. Rotation of Officers**

*(Smith/Evans) Passed*

**A. Election of Clerk**

*Director Cockerham was elected the Clerk.*

*Rotation of officers making Director Appel the Chair and Director Evans the Vice-Chair.*

*(Thompson/Smith) Passed*

**B. Proposed Board Member Committee Appointments**

*A copy of the committee appointments was presented. Director Thompson was appointed the Chair and Director Appel was appointed the Vice Chair of the Personnel Committee.*

**Ten Minute Break**

*The break began at 7:10 p.m. and ended at 7:20 p.m.*

**VI. Communications**

- A. Incoming A - I
- B. Outgoing 1 – 14

*Questions on Incoming items D and G.*

**VII. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims

*No questions on Claims.*

- B. Approval of Minutes - November 20, 2012

*Director Cockerham requested to change minutes to include his statement: Director Cockerham strongly objects to stating no smoking on the Park Rules sign and prohibition of smoking in the parks.*

*(Thompson/Evans) Passed*

- C. Financial Statements - October 2012

*Items of consent to be considered and approved through one motion.*

*(Thomson/Smith) Passed*

**VIII. Discussion and Direction**

- A. Sacramento Local Agency Formation Commission Special District Advisory Committee Nominations

*The General Manager made a presentation. The Board nominated Christine Thompson.*

*(Smith/Evans) Passed*

- B. Community Garden Rules and Procedures [Casey]

*The Assistant General Manager made a presentation. Discussed the charge per garden plot, resident vs. non-resident use and returning gardeners. The Board gave direction to*

*change several Rules and Procedures.*

**IX. Items of Information**

- A. Sacramento Local Agency Formation Commission (LAFCo) Municipal Service Review and Sphere of Influence Update

*The Administration Manager made a presentation.*

- B. 2013 California Special Districts Association Audit and Fiscal Committees

*The General Manager made a presentation.*

**X. General Manager's Report on District Operations**

**XI. Staff Announcements**

**XII. Board Reports**

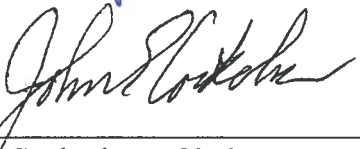
*Director Cockerham reported on the Craft Fair on 12/1.*

**XIII. Adjournment**

The meeting was adjourned at 8:21 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, December 18, at 7:00 p.m. at the Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:

  
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Rolfe Appel, Chair

  
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John Cockerham, Clerk