

SOUTHGATE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
Regular Meeting Minutes
December 4, 2018

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:03 p.m. on Tuesday, December 4, 2018 at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Director's Present: Lisa Dills, Monti Hall, Preston Jackson, III, Christine Thompson

Absent: Manuel Mejia

Staff Present: Juanita Cano, Raylene Gibbons, Paula Hansen, Scott Hokama, Eric Jones, Richard Lincoln, Sandra Montgomery, Ward Winchell

Also Present: Michael Manduca, James Marta & Company, Sue Ichihō

II. Pledge of Allegiance

III. Open Forum

Presentation of Resolution 18-46 Commending Scott Hokama for 25 Years of Service Upon His Retirement

IV. Oath of Office

V. Rotation of Officers

A. Election of Officers

*Director Christine Thompson, Chair
Director Manuel Mejia, Vice Chair
Director Preston Jackson, III, Clerk
Director Lisa Dills, Board Member
Director Monti Hall, Board Member*

B. Proposed Board Member Committee Appointments

No change to the current committee appointments at this time.

(Thompson/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, III, Christine Thompson
Noes: None
Absent: Manuel Mejia

Break started at 7:10 and ended at 7:20

VI. Communications

- A. Incoming A – J
- B. Outgoing 1 – 13

Questions on incoming items H and J.

VII. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

- A. Ratification and Approval of Financials
 - 1. Approval of Claims
 - 2. Financial Statements – October 31, 2018
 - 3. Approval of Minutes – November 20, 2018

Questions on Claims.

(Dills/Hall) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, III, Christine Thompson
Noes: None
Absent: Manuel Mejia

VIII. Items of Action

- A. Approval of Fiscal Year 2017-2018 Audited Financial Statements

Paula Hansen, Administration Manager, introduced Michael Manduca with James Marta & Company, who made a presentation.

(Hall/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, III, Christine Thompson
Noes: None
Absent: Manuel Mejia

- B. Authorization of Agreement with C.M. de Crinis & Company, Inc., for Municipal Advisory Services

*Paula Hansen, Administration Manager, gave a presentation.
(Dills/Hall) Passed*

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, III, Christine Thompson
Noes: None
Absent: Manuel Mejia*

- C. Authorization of Agreement with the HLA Group for Landscape Architectural Design Services for the Nicholas Park Playground Renovation

Juanita Cano, Planner, gave a presentation.

(Hall/Dills)

Motion was amended to state:

Authorization of Agreement with the HLA Group for Landscape Architectural Design Services for the Nicholas Park Playground Renovation not to exceed \$18,000.

(Hall/Dills) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, III, Christine Thompson
Noes: None
Absent: Manuel Mejia*

IX. Discussion & Direction

- A. Construction Contract Change Orders 43 and 45-47 Pursuant to the Developer's Requirement Agreement for Don and Brenda Nottoli Park with Lennar Homes of California

Eric Jones, Planner II, gave a presentation. Questions regarding the bicycle racks.

Direction was given to proceed with change orders.

- B. Rejection of Construction Contract Change Orders 44 and 48 Pursuant to the Developer's Requirement Agreement for Don and Brenda Nottoli Park with Lennar Homes of California

Eric Jones, Planner, II, gave a presentation. Direction was given to reject change orders 44 and 48.

C. Naming of New District Support Facility

Ward Winchell, General Manager, gave a presentation. Direction was given to name the new District Support Facility the Scott Hokama Support Facility.

D. Rutter Swim Center Operations Recommendation

Sandra Montgomery, Recreation Supervisor III, gave a presentation. Direction was given to de-commission Rutter Swim Center in a safe and expeditious manner.

E. Pat O'Brien Community Center, New Aquatic Center and District Support Facility Update

Richard Lincoln, Recreation Manager, gave a presentation. Comments on unsatisfactory and incomplete work by Diede Construction, Inc.

F. Sacramento Local Agency Formation Commission – Nominations for Membership on the Special District Advisory Committee

Paula Hansen, Administration Manager, gave a presentation.

G. Board of Directors Meeting on January 1, 2019 Cancellation

Ward Winchell, General Manager, gave a presentation. Direction was given to cancel the January 1, 2019 Board of Directors meeting.

X. Items of Information

A. California Association for Park & Recreation Indemnity 2018 Board of Directors Election Results

Paula Hansen, Administration Manager, gave a presentation.

XI. General Manager's Report on District Operations

XII. Staff Announcements

XIII. Board Reports

Director Lisa Dills attended the Finance Audit Committee Meeting on November 28, 2018, the Florin Road Partnership meeting on December 4, 2018 and the Parkway Estates North Neighborhood Association on December 8, 2018.

Director Preston Jackson, III, attended the Marketing Meeting on Friday, November 30, 2018

Director Christine Thompson attended the Finance Audit Committee Meeting on November 28, 2018.

XIV. Adjournment

The meeting was adjourned at 9:13 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, December 18, 2018 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:



Christine Thompson, Chair



Preston Jackson, III, Clerk