

# **SOUTHGATE RECREATION & PARK DISTRICT**

## **BOARD OF DIRECTORS**

Regular Meeting Minutes

February 3, 2015

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, February 3, 2015 at 8383 Florin Road, Sacramento, California 95828.

### **I. Roll Call**

*Directors Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Erin Stuart. Division 4 Vacancy.*

*Staff Present: Paula Hansen, Paul Henderson and Anna Palmer*

### **II. Pledge of Allegiance**

### **III. Open Forum**

### **IV. Communications**

- A. Incoming A – L
- B. Outgoing 1 – 6

### **V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
- B. Approval of Minutes – January 20, 2015
- C. Financial Statements – December 2014

*(Appel/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Erin Stuart*

*Noes: None*

### **VI. Items of Action**

- A. Resolution 14-35 Directing Preparation of the Engineer's Report for the Southgate Landscaping and Lighting Assessment District, the Countryside Landscaping and Lighting Assessment District, the Vintage Landscaping and Lighting Assessment District, the Churchill Downs Landscaping and Lighting Assessment District, the Sunrise Greens Landscaping and Lighting Assessment District, the Sunrise Florin Landscaping and Lighting Assessment District, and the Country Creek Landscaping and Lighting Assessment District

*The Administration Manager, Paula Hansen, gave a presentation.*

*(Appel/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Erin Stuart*

*Noes: None*

- B. Approval of WildHawk Golf Club Concession Agreement with Centerplate

*The Golf Manager, Paul Henderson, gave a presentation. Questions on the agreement.*

*(Appel/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Erin Stuart*

*Noes: None*

- C. Approval of a Master Lease and Lease Purchase Agreement with TCF Equipment Finance for the Purchase of Equipment from Turf Star for WildHawk Golf Club

*The Administration Manager, Paula Hansen, gave a presentation. Questions on the agreement.*

*(Appel/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Erin Stuart*

*Noes: None*

## **VII. Items of Information**

- A. Fiscal Year 2015-16 Budget, Assessment and Audit Calendar

*The Administration Manager, Paula Hansen, gave a presentation.*

- B. California Special District Association (CSDA) Board Member Handbook

*The Public Information Officer, Anna Palmer, gave a presentation.*

C. California Association of Recreation and Park Districts (CARPD) 2015 Spring Conference Scholarship

*The Administration Manager, Paula Hansen, gave a presentation. Questions on the Conference.*

**VIII. General Manager's Report on District Operations**

**IX. Staff Announcements**

**X. Board Reports**

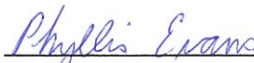
*Director Erin Stuart gave a report on her Golf Orientation on 1/21/15, Recreation Orientation on 1/28/15, Planning Orientation on 2/2/15 and AB 1825 harassment training on 1/30/15. Director Phyllis Evans gave a report on the Sacramento County Voter Registration and Elections Campaign Disclosure On-Line Demonstration on 1/21/15. Director Lisa Dills gave a report on the Central Division Sheriff Meet and Greet with Captain Gary Ilg on 2/3/15 and the Rules of Order Made Easy training on 1/29/15. Director Rolfe Appel gave a report on the Southarea Recreation, Inc. meeting on 1/27/15.*

**XI. Adjournment**

The meeting was adjourned at 7:29 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, February 17, 2015 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:

  
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Lisa Dills, Chair

  
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Phyllis Evans, Clerk