

**SOUTHGATE RECREATION & PARK DISTRICT**

**BOARD OF DIRECTORS**

**Regular Meeting Minutes**

**February 7, 2017**

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, February 7, 2017 at 8383 Florin Road, Sacramento, California 95828.

**I. Roll Call**

*Directors Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Staff Present: Raylene Gibbons, Paula Hansen, Eric Jones, Richard Lincoln, Sandra Montgomery*

*Also Present: Steve Diede and Cody Diede of Diede Construction*

**II. Pledge of Allegiance**

**III. Open Forum**

**IV. Communications**

A. Incoming A – Q

B. Outgoing 1 – 24

*Questions on incoming items A, B, D, G, I, J, L, N and O. Questions on outgoing items 4, 10, 13, 16, 17 and 20.*

**V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

A. Ratification and Approval of Financials

1. Approval of Claims

*Question regarding item on page 10.*

2. Financial Statements – October 30, 2016

B. Approval of Minutes – January 7, 2017

C. Receive and File the Sacramento County Annual Investment Policy for the Pooled Investment Fund – Calendar Year 2017

*(Thompson/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**VI. Items of Action**

**A. Authorization of Invitation to Bid for McComber Street Parking Lot**

*Planner II, Eric Jones, gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**B. Authorization of an Agreement with Century Lighting and Electric for the Installation of Tennis Court Lights at Churchill Downs Community Park**

*Planner II, Eric Jones, gave a presentation. Questions regarding a lockbox, timer and override button*

*(Dills/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**C. Authorization of Fiscal Year 2017-18 Budget, Assessment and Audit Calendar**

*Administration Manager, Paula Hansen, gave a presentation.*

*(Thompson/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**D. Authorization of Invitation to Bid for Construction and Installation of the Spray Play Area at the Vineyard Community Center, Aquatic Center and District Support Facility**

*Recreation Manager, Richard Lincoln, gave a presentation.*

*(Dills/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- E. Authorization of Agreement with Tetra Tech Inc., for the Vineyard Community Center, Aquatic Center and District Support Facility Project

*Recreation Manager, Richard Lincoln, gave a presentation. Questions regarding prevention, replacement and guarantee.*

*(Dills/Thompson) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- F. Authorization of Change Order Nos. 40 through 44 for the Agreement with Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and District Support Facility

*Recreation Manager, Richard Lincoln, gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

## **VII. Discussion and Direction**

- A. Florin Creek Park and Joint Use Detention Basin Re-Opening

*Planner II, Eric Jones, gave a presentation.*

- B. Reschedule July 4, 2017 Board of Directors Meeting

*Administration Manager Paula Hansen, gave a presentation. Board of Directors Meeting will be rescheduled to Thursday, July 6, 2017.*

## **VIII. Items of Information**

- A. District Transparency Certificate of Excellence Renewal

*Administration Manager, Paula Hansen, gave a presentation.*

- B. Sacramento Business Review 2017 Economic Forecast

*Administration Manager, Paula Hansen, gave a presentation.*

- C. Walk With a Doc

*Board Secretary, Raylene Gibbons, gave a presentation.*

D. National Recreation and Park Association, Walk With Ease Pilot Program

*Recreation Manager, Richard Lincoln and Recreation Supervisor III, Sandra Montgomery, gave a presentation.*

**IX. General Manager's Report on District Operations**

**X. Staff Announcements**

*Board Secretary, Raylene Gibbons, attended Parliamentary Training on Wednesday, January 25, 2017.*

**XI. Board Reports**

*Director Monti Hall attended the California Special District Association Event with Senator Richard Pan, MD on Tuesday, January 24, 2017, Parliamentary Training on Wednesday, January 25, 2017 and Walk With a Doc on Saturday, February 4, 2017 at Rainbow Park.*

*Director Rolfe Appel attended Board Member Best Practices on Friday, February 3, 2017.*

*Director Phyllis Evans attended Board Member Best Practices on Friday, February 3, 2017.*

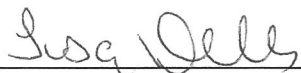
*Director Christine Thompson attended Parliamentary Training on Wednesday, January 2, 2017.*

**XII. Adjournment**

The meeting was adjourned at 8:33 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, February 21, 2017 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:

  
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Rolfe Appel, Chair

  
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Lisa Dills, Clerk