

SOUTHGATE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
Regular Meeting Minutes
April 2, 2019

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:03 p.m. on Tuesday, April 2, 2019 at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Directors Present: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Staff Present: Juanita Cano, Raylene Gibbons, Paula Hansen, Sam Kiser, Richard Lincoln, Marge McCuan, Pranil Prasad, Nancy Oh San, Sheila Surritt

Also Present: Sean P. Thompson, OTMK

II. Pledge of Allegiance

III. Open Forum

IV. Communications

- A. Incoming A – MM
- B. Outgoing 1 – 15

Questions on incoming items A, D, E, H, K, W, Y, BB, EE, NN and outgoing item 6.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

- A. Ratification and Approval of Financials
 - 1. Approval of Claims
 - 2. Payroll & Deposits – February 28, 2019
 - 3. Financial Statements – February 28, 2019
- B. Approval of Minutes – March 5, 2019
- C. Approval of Minutes – March 19, 2019 Cancelled
- D. Resolution 18-65 Approval of Annexation of the Parkside Village/Alvarez Vesting Tentative Subdivision Map into the Southgate Landscaping & Lighting Assessment District – West Vineyard Area

E. Resolution 18-66 Commends Employee Guy Gray for 25 Years of Service to the District

(Jackson/Dills) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

VI. Items of Action

A. Authorization of Comments for the Woo Property Tentative Subdivision Map, A Specific Plan Amendment, Rezone, Special Development Permit and Design Review

Juanita Cano, Planner, gave a presentation.

(Dills/Hall) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

B. Authorization of an Agreement with NorCal Roofing for the Replacement of the Florin Creek Recreation Center Roof

Marge McCuan, Recreation Supervisor II, gave a presentation. Questions regarding maintenance cost.

(Hall/Dills) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

C. Authorization of the Purchase of a Cover for Rutter Swim Center in the Amount of \$16,894

Sam Kiser, Recreation Supervisor I, gave a presentation. Questions regarding the pool cover, and the District's responsibility for security and maintenance.

(Hall/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

D. Authorization of Placement Agent Agreement with Hilltop Securities

Nancy Oh San, Accounting Manager, gave a presentation.

(Dills/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- E. Resolution 18-67 Authorization to Implement an Outdoor Fitness Court at Countryside Park

Sheila Surratt, Recreation Supervisor III, gave a presentation. Questions regarding sponsorships.

(Jackson/Mejia) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- F. Authorization of an Agreement with Procida Landscape, Inc., for Swale Landscaping for Pat O'Brien Community Center, New Aquatic Center and the Scott Hokama Support Facility in the Amount of \$68,310

Richard Lincoln, Recreation Manager, gave a presentation.

(Dills/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- G. Authorization of Amendment 1 to the Agreement with Interface Engineering for the Pat O'Brien Community Center, The New Aquatic Center and the Scott Hokama Support Facility Project

Richard Lincoln, Recreation Manager, gave a presentation.

(Hall/Dills) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- H. Authorization of Change Orders 172–179 for the Agreement with Diede Construction, Inc., for the Pat O'Brien Community Center, New Aquatic Center and the Scott Hokama Support Facility

Richard Lincoln, Recreation Manager, gave a presentation.

(Dills/Jackson) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

VII. Discussion & Direction

- A. Pat O'Brien Community Center, New Aquatic Center and Scott Hokama Support Facility Update

Richard Lincoln, Recreation Manager, gave a presentation. Questions regarding the punchlist repairs and warranty.

- B. Proposals for Audit Services

Nancy Oh San, Accounting Manager, gave a presentation. The Board of Directors gave direction for the Audit and Finance Committee to interview the auditors recommended by staff:

1) James Marta & Company; 2) Mann, Urrutia, Nelson CPAs; 3) Richardson & Company, LLP

- C. Proposals for Financing of Larry Gury Community Park

Nancy Oh San, gave a presentation. Questions regarding the choice of financial institution.

VIII. Items of Information

- A. Creek Week – April 4, 2019

Juanita Cano, Planner, gave a presentation.

- B. Special District Leadership Foundation District of Distinction Accreditation

Raylene Gibbons, Board Secretary, gave a presentation

- C. Special District Leadership Academy Conference – July 7, 2019

Raylene Gibbons, Board Secretary, gave a presentation. Director Preston Jackson requested to attend the conference and Directors Manuel Mejia and Christine Thompson are interested in attending.

- D. California Special Districts Association Legislative Days – May 21-22, 2019

Raylene Gibbons, Board Secretary, gave a presentation.

- E. Special District Risk Management Authority 2019–20 Property/Liability Program Rate Information

Paula Hansen, Administration Manager II, gave a presentation.

Break: 8:11 – 8:15 pm

Entered into closed session: 8:15 pm

**IX. Closed Session Conference with Legal Counsel – Existing Litigation
Government Code Section 54956.9(d)(1)**

One case #34-2019-00251265 filed by Tricon Construction, Inc dba Tricon Aquatics vs. Diede Construction Company, Inc., Southgate Recreation & Park District, Travelers Casualty and Surety Company of America and St. Paul Fire and Marine Insurance Company.

Reconvene into Open Session: 8:44 pm

Discussion held, No votes taken. Direction given to legal counsel.

Entered into closed session: 8:45 pm

X. Closed Session Conference with Legal Counsel – Anticipated Litigation

Decision to initiate litigation pursuant to Government Code Section 54956.9(d)(4): one case involving Diede Construction, Inc.

XI. Reconvene into Open Session – Announce Action Taken in Closed Session, if Any

Reconvene into Open Session at 8:50 pm. Discussion held, No votes taken.

XII. General Manager’s Report on District Operations

XIII. Staff Announcements

XIV. Board Reports

Director Lisa Dills attended the California Parks & Recreation Society 2019 Conference on Wednesday and Thursday, March 20-21, 2019, the Special District Risk Management Authority Education Day on Tuesday, March 26, 2019 and the Florin Road Partnership on April 2, 2019.

Director Preston Jackson, III attended the California Special Districts Association CEQA 201: Beyond the Basics training on Wednesday, March 6, 2019 and the California Parks & Recreation Society 2019 Conference on Wednesday, Thursday and Friday, March 20-22, 2019.

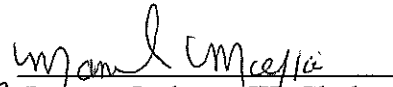
Director Christine Thompson attended the Sacramento County Groundwater Authority on Wednesday, March 10, 2019, the California Parks & Recreation Society 2019 Conference on Wednesday and Thursday, March 20-21, 2019, the Special District Risk Management Authority on Tuesday, March 26, 2019 and the Agenda Meeting on Thursday, March 28, 2019.

XV. Adjournment

The meeting was adjourned at 9:08 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, April 16, 2019 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:


Christine Thompson, Chair


for Preston Jackson, III, Clerk