

# SOUTHGATE RECREATION & PARK DISTRICT

## BOARD OF DIRECTORS

### Regular Meeting Minutes

April 4, 2017

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, April 4, 2017 at 8383 Florin Road, Sacramento, California 95828.

#### I. Roll Call

*Board Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Christine Thompson  
Monti Hall arrived at 7:18*

*Staff Present: Angelica Chavez, Raylene Gibbons, Paula Hansen, Vince King, Marge Littleton, Trish Pacheco*

#### II. Pledge of Allegiance

#### III. Open Forum

#### IV. Communications

- A. Incoming A – O
- B. Outgoing 1 – 11

*Questions on incoming items A, B, D, E, N and O. Questions on outgoing items 9 and 10.*

#### V. Items of Consent

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

##### A. Ratification and Approval of Financials

- 1. Approval of Claims

*Questions on claims.*

- 2. Financial Report – January 31, 2017

##### B. Approval of Minutes – March 21, 2017

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Christine Thompson*

*Noes: None*

**VI. Items of Action**

- A. Resolution 16-25 Authorizing the General Manager to Accept a Quitclaim Deed Granting a Portion of Parcel 064-0050-008 for Olde Florintown Park

*Planner II, Vince King, gave a presentation. Questions on the location of the property line.*

*(Dills/Thompson) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- B. Authorization of Change Order Nos. 48 and 49 for Agreement with Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and District Support Facility

*Business Supervisor, Trish Pacheco, gave a presentation.*

*(Dills/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- C. Authorization of Amendment No. 3 for Agreement with Tetra Tech Inc.

*Business Supervisor, Trish Pacheco, gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- D. Authorization of Amendment No. 6 for Agreement with Monighandesign for the Vineyard Community Center, Aquatic Center and District Support Facility Project

*Business Supervisor, Trish Pacheco, gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- E. Authorization of Agreement with Stanton Engineering for the Vineyard Community Center, Aquatic Center and District Support Facility Project

*Business Supervisor, Trish Pacheco, gave a presentation.*

*(Dills/Thompson) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

F. Proposed Amendment to the Declaration of Trust of VantageTrust Company

*Administration Manager, Paula Hansen, gave a presentation. Questions on VantageTrust policy change.*

*Motion to oppose the Amendment to the Declaration of Trust of VantageTrust Company.*

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**VII. Discussion and Direction**

A. California Association of Recreation and Park Districts (CARPD) 2017 Board of Directors Election

*Administration Manager, Paula Hansen, gave a report.*

**VIII. Items of Information**

A. Rutter Park Play Area Renovation Project Meeting on May 17, 2017

*Planner II, Vince King, gave a presentation.*

B. Sacramento County Health Fair and Walk With a Doc on Saturday, April 8, 2017 at Olde Florintown Park

*Board Secretary, Raylene Gibbons, gave a presentation.*

C. Walk With a Doc and National Park & Recreation Association Press Release

*Board Secretary, Raylene Gibbons, gave a presentation.*

D. Bunny Breakfast and Egg Hunt on April 8, 2017 at Florin East Grammar School

*Recreation Supervisor II, Marge Littleton, gave a presentation.*

E. American Society of Civil Engineers Sacramento Section – 2016 Outstanding Sustainable Project of the Year Award for the Florin Creek Park Multi-Use Basin Project

*Administration Manager, Paula Hansen, gave a presentation.*

F. Special District Leadership Foundation – District of Distinction Reaccreditation Award

*Administration Manager, Paula Hansen, gave a presentation.*

**IX. General Manager's Report on District Operations**

*Audit Committee Meeting is scheduled for Thursday, April 20, 2017 at 10:00 am.*

**X. Staff Announcements**

*Recreation Supervisor II, Marge Littleton, gave a presentation about the farm garden in a wheelbarrow for Sacramento County Fair for Beitzel Fun Factory.*

**XI. Board Reports**

*Director's Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall and Christine Thompson attended the Special Districts Risk Management Authority Safety Claim Education/California Special Districts Association Governance Day on Tuesday, March 28, 2017.*

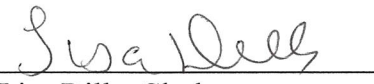
*Director Lisa Dills attended the Florin Road Partnership on Tuesday, April 4, 2017.*

**XII. Adjournment**

The meeting was adjourned at 8:13 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, April 18, 2017 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:

  
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Rolfe Appel, Chair

  
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Lisa Dills, Clerk