

SOUTHGATE RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Regular Meeting Minutes

April 5, 2016

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, April 5, 2016 at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Directors Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Staff Present: Raylene Gibbons, Paula Hansen, Paul Henderson, Liz Hughes, Eric Jones, Richard Lincoln, Ward Winchell

Also Present: Matt Carroll, Paladin Security, Bruce Walters, Walter's Land Planning

II. Pledge of Allegiance

III. Open Forum

IV. Communications

A. Incoming A- Y

B. Outgoing 1-24

Questions on incoming items E, F, K, Q and R. Questions on outgoing item 2.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

A. Ratification and Approval of Financials

1. Approval of Claims

2. Financial Statement – February 29, 2016

B. Approval of Minutes – March 15, 2016

C. Audit Committee Minutes – October 7, 2015

(Dills/Appel) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

VI. Items of Action

A. Resolution 15-34 Authorization of Calling the General District Election

The Administration Manager, Paula Hansen, gave a presentation.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

B. Authorization of a Memorandum of Understanding for Election Services with the County of Sacramento

The Administration Manager, Paula Hansen, gave a presentation.

(Dills/Phelps) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

C. Authorization of the Purchase of a Ford F-150 Truck for the Parks Department

The Administration Manager, Paula Hansen, gave a presentation.

(Appel/Dills) Passes

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

D. Approval of Trustees and Changes to Authorized Investments Policy for the California Asset Management Trust

The Administration Manager, Paula Hansen, gave a presentation.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

E. Authorization of Change Order No. 5, 6 and 7 for the Agreement with Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and Support Facility

The Recreation Manager, Richard Lincoln, gave a presentation. Questions regarding Change Order No. 6.

(Appel/Dills) Passed

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson
Noes: None*

F. Authorization of an Agreement with Paladin Security.

The Recreation Supervisor I, Liz Hughes and Matt Carroll with Paladin, gave a presentation. Questions regarding the difference in the patrol hours during summer.

(Appel/Dills) Passed

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson
Noes: None*

G. Authorization of a Governmental Lease-Purchase Agreement with TCF Equipment Finance for the Purchase of Equipment from Turf Star for WildHawk Golf Club

The Golf Course Manager, Paul Henderson, gave a presentation.

(Appel/Phelps)

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson
Noes: None*

VII. Discussion & Direction

A. WildHawk Golf Club Report

The Golf Course Manager, Paul Henderson, gave a presentation. Questions regarding increase in fees and seasonal employees.

B. Sacramento Area Flood Control Agency (SAFCA) Florin Creek Multi-Use Basin Project Exception 10 to Title No. 13-5015517-B-CD

The Planner II, Eric Jones, gave a presentation. Direction was given to staff to proceed

C. Wildhawk Creek Subdivision Park Location

The Planner II, Eric Jones, gave a presentation. Questions regarding creek re-alignment and expansion. Staff was directed to proceed.

D. California Association of Recreation and Park Districts - 2016 Slate of Board of Directors

The General Manager, Ward Winchell, gave a presentation. Board Members agreed to accept Slate of Officers.

E. Special District Risk Management Authority Proposed Bylaw Revisions

The Administration Manager, Paula Hansen, gave a presentation.

VIII. Items of Information

A. Sacramento Water Recycling Coalition and Stakeholder Meeting – February 25, 2016

Director Christine Thompson, gave a presentation.

B. County of Sacramento Authorization of a Conditional Letter of Commitment to Utilize Housing Related Parks Program (HRPP) Funds to Support the Farm To Future Project

The General Manager, Ward Winchell, gave a presentation.

IX. General Manager's Report on District Operations

X. Staff Announcements

The General Manager, Ward Winchell attended 2016 Creek Week Splash off on Friday, April 1, 2016 and Creek Clean Up will be held on Saturday, April 9, 2016.

XI. Board Reports


Director Lisa Dills and Director Phyllis Evans attended the Audit Committee Meeting on Thursday, March 17, 2016.


Director Lisa Dills attended the Bunny Breakfast and Eggs Galore at Florin East Grammar School on Saturday, March 19, 2016.

XII. Adjournment

The meeting was adjourned at 9:03 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, April 19, 2016 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:


Christine Thompson, Chair


Phyllis Evans, Clerk