

**SOUTHGATE RECREATION & PARK DISTRICT**  
**BOARD OF DIRECTORS**  
**Regular Meeting Minutes**  
**June 20, 2017**

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, June 20, 2017 at 8383 Florin Road, Sacramento, California 95828.

**I. Roll Call**

*Directors Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Staff Present: Tyra Abram, Daniel Alfaro, Timothy Burpee, Marisela Caringal, Yvonne Carrier, Jazmin Chavez, Shamekia Fields, Raylene Gibbons, Magdalena Gomez, Natalie Gomez, Paula Hansen, Scott Hokama, Richard Lincoln, Marge Littleton, Alice Moreno, Trish Pacheco, Sheila Surritt, Luis Taylor, Gabby Tejada, Justin Terrell, Jaques Tolbert, Stephanie Vollmer*

*Also Present: Sonia Ortega, SCI Engineering  
Lynn Doty, Parent  
Myah Doty, Camp Participant  
Brandon Martinez, Camp Participant*

**II. Pledge of Allegiance**

**III. Open Forum**

**IV. Communications**

- A. Incoming A – S
- B. Outgoing 1 – 4

*Questions on incoming items E, K and M.*

**V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
  - 2. Payroll & Deposits
- B. Approval of Minutes – June 2, 2017

- C. Fiscal Year 2016–17 Special Tax Annual Report for Community Facilities District No. 1 (North Vineyard Station)
- D. Fiscal Year 2016–17 Special Tax Annual Report for Community Facilities District No. 2 (Florin–Vineyard)

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

**VI. Items of Action**

- A. Resolution 16-31 Establishing an Appropriation Limit as Mandated by Proposition IV

*Trish Pacheco, Business Supervisor, gave a presentation.*

*(Thompson/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- B. Resolution 16-32 Approving the Final Engineer’s Report, Ordering the Levying and Collection Of Assessments And Confirming A Diagram For Fiscal Year 2017-2018 for the Countryside, Vintage, Sunrise Florin, Sunrise Greens, Churchill Downs, Country Creek and Southgate Landscaping and Lighting Assessment Districts

*Trish Pacheco, Business Supervisor, introduced Sonia Ortega with SCI Engineering, who gave a presentation.*

*(Dills/Hall) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- C. Resolution 16-33 Providing for the Levy and Collection of Special Tax for Southgate Recreation and Park District Community Facilities District No. 1 (North Vineyard Station) for Fiscal Year 2017-2018

*Paula Hansen, Administration Manager, gave a presentation. Questions regarding the mobile home rate.*

*(Dills/Thompson) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- D. Resolution 16-34 Providing for the Levy and Collection of Special Tax for Southgate Recreation and Park District Community Facilities District No. 2 (Florin Vineyard) for Fiscal Year 2017-2018

*Paula Hansen, Administration Manager, gave a presentation.*

*(Dills/Evans) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- E. Rejection of Claim 19 from Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and District Support Facility

*Richard Lincoln, Recreation Manager, gave a presentation.*

*(Dills/Thompson) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- F. Authorization of Change Order 58 for the Agreement with Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and District Support Facility

*Richard Lincoln, Recreation Manager, gave a presentation.*

*(Dills/Thompson) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

- G. Resolution 16-35 Designation of July as Park and Recreation Month

*Marge Littleton, Recreation Supervisor II and the Fruitridge Summer Camp & Florin East Grammar School Summer Camp Staff and Camp Participants gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Monti Hall, Christine Thompson*

*Noes: None*

## **VII. Discussion and Direction**

- A. Fiscal Year 2017–2018 Final Budget Draft

*Trish Pacheco, Business Supervisor, gave a presentation.*

*Staff was given direction to move forward with the Final Budget.*

**VIII. Items of Information**

- A. National Recreation and Park Association – Walk With Ease Picture of the Month

*Richard Lincoln, Recreation Manager, gave a presentation.*

- B. South Oak Park Community Association – Party in the Park, June 24, 2017 at Jack Davis Park

*Richard Lincoln, Recreation Manager, gave a presentation.*

- C. Sacramento Central Groundwater Authority Meeting Minutes – December 14, 2016, February 23, 2017, March 30, 2017 and April 12, 2017

*Director Christine Thompson, gave a presentation.*

**IX. General Manager’s Report on District Operations**

**X. Staff Announcements**

**XI. Board Reports**

*Director Rolfe Appel attended a retirement meeting on Wednesday, June 14, 2017.*

*Director Lisa Dills attended the Filipino Festival on Saturday, June 4, 2017, the Strawberry Festival on Saturday, June 10, 2017 and Sacramento County Groundwater Authority meeting on Wednesday, June 14, 2017.*


*Director Christine Thompson attended the Strawberry Festival on Saturday, June 10, 2017 and Sacramento County Groundwater Authority meeting on Wednesday, June 14, 2017.*

**XII. Adjournment**

The meeting was adjourned at 7:53 p.m. The next regular meeting of the Board of Directors is scheduled for Thursday, July 6, 2017 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:

  
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Rolfe Appel, Chair

  
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Lisa Dills, Clerk