

SOUTHGATE RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Regular Meeting Minutes

June 7, 2016

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, June 7, 2016 at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Directors Present: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Staff Present: Raylene Gibbons, Paula Hansen, Allyson Housley, Richard Lincoln, Trish Pacheco, Ward Winchell

Also Present: LeeAnn McCabe, SCI Consulting Group, Bill Babcock, Resident

II. Pledge of Allegiance

III. Open Forum

A. Introduction of Allyson Housley, Recreation Supervisor I

The Recreation Manager, Richard Lincoln, introduced the new Recreation Supervisor I, Allyson Housley.

IV. Communications

A. Incoming A–X

B. Outgoing 1–15

Questions on incoming items F, H, I, N, W and X. Questions on outgoing item 15.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

A. Ratification and Approval of Financials

1. Approval of Claims

2. Financial Statement – April 30, 2016

B. Approval of Minutes – May 17, 2016

(Appel/Evans) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

VI. Items of Action

- A. Authorization of Amendment No. 5 to the Architectural Services Agreement with Monighandesign for the Vineyard Community Center, Aquatic Center and District Support Facility

The Recreation Manager, Richard Lincoln, gave a presentation. Questions regarding fee's for plans and structural review

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

- B. Authorization of Change Order No. 14 for the Agreement with Diede Construction, Inc. for the Vineyard Community Center, Aquatic Center and District Support Facility

The Recreation Manager, Richard Lincoln, gave a presentation. Questions regarding the increase of lighting and cost.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

- C. Resolution 15-40 Approving the Final Engineer's Report, Ordering the Levying and Collection Of Assessments And Confirming A Diagram For Fiscal Year 2016-2017 for the Countryside, Vintage, Sunrise Florin, Sunrise Greens, Churchill Downs, Country Creek and Southgate Landscaping and Lighting Assessment Districts

The Business Supervisor, Trish Pacheco, introduced LeeAnn McCabe with SCI Consulting who gave a presentation.

(Appel/Dills) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

D. Authorization of Agreement with the County of Sacramento to Purchase Tax Defaulted Property

The Administration Manager, Paula Hansen, gave a presentation. Questions regarding the expenses.

(Dills/Appel) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

E. Board of Directors Division 1 Vacancy

The General Manager, Ward Winchell, gave a presentation. Direction was given to proceed with proposed timeline.

(Dills/Phelps) Passed

Ayes: Rolfe Appel, Lisa Dills, Phyllis Evans, Carole Phelps, Christine Thompson

Noes: None

VII. Discussion & Direction

A. Caselman Ranch Subdivision Proposed Turnkey Park

The Planner II, Eric Jones, gave a presentation. Questions regarding public meeting and name for the park.

Direction to proceed was given.

B. Fiscal Year 2016-2017 Final Budget Draft

The Business Supervisor, Trish Pacheco, gave a presentation.

Direction to proceed was given.

VIII. Items of Information

A. Special District Risk Management Authority 2016-2017 Renewal

The Administration Manager, Paula Hansen, gave a presentation.

B. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting

The Administration Manager, Paula Hansen, gave a presentation.

C. Pop-Up Park at 44th Avenue/39th Street Cul-de-Sac

The General Manager, Ward Winchell, gave a presentation.

D. Sacramento County Sheriff's Newsletter for June 2016

The General Manager, Ward Winchell, gave a presentation.

E. Golf With Attitude Mark Approval

The General Manager, Ward Winchell, gave a presentation.

F. Sacramento Area Creeks Council – Creek Week 2016 Summary

The General Manager, Ward Winchell, gave a presentation.

IX. General Manager's Report on District Operations

X. Staff Announcements

XI. Board Reports


Director Lisa Dills attended the Philippino Festival on Sunday, June 5, 2016 at Hampton Park.

XII. Adjournment

The meeting was adjourned at 8:12 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, June 21, 2016 at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828

APPROVED:


Christine Thompson, Chair


Phyllis Evans, Clerk