

SOUTHGATE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
Regular Meeting Minutes
October 20, 2020

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, October 20, 2020, at 8383 Florin Road, Sacramento, California 95828.

I. Roll Call

Directors Present: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Staff Present: Paula Hansen, Vince King, Richard Lincoln, Nancy Oh San, Angelica Palacios, Sheila Surritt, Lupe Ventura, Ward Winchell

Also Present: Brian Brown, Francisco & Associates, Jesse Deol, James Marta & Company, LLP

II. Pledge of Allegiance

III. Open Forum

IV. Communications

- A. Incoming A – F
- B. Outgoing 1 – 6

Questions on incoming C and D. Question on outgoing 4.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

- A. Ratification and Approval of Financials
 - 1. Approval of Claims
 - 2. Payroll & Deposits
- B. Approval of Minutes – October 6, 2020
- C. Finance & Audit Committee Minutes – March 4, 2020
- D. Resolution 20-09 Commends Employee Frank Crisostomo for 20 Years of Service to the District
- E. Resolution 20-10 Commends Employee Tony Gomez for 20 Years of Service to the District

Question on claims.

(Thompson/Dills) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

VI. Items of Action

- A. Approval of Fiscal Year 2020-21 Special Tax Annual Report for Community Facilities District No. 1 (North Vineyard Station)

Nancy Oh San, Accounting Manager and Brian Brown, Francisco and Associates, gave a presentation.

(Jackson/Hall) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- B. Approval of Fiscal Year 2020-21 Special Tax Annual Report for Community Facilities District No. 2 (Florin-Vineyard)

Nancy Oh San, Accounting Manager and Brian Brown, Francisco and Associates, gave a presentation.

(Jackson/Dills) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- C. Approval of Fiscal Year 2019-2020 Audited Financial Statements

Nancy Oh San, Accounting Manager and Jessie Deol, James Marta & Company, LLP, gave a presentation.

(Thompson/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- D. Approval of the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2020

Nancy Oh San, Accounting Manager, gave a presentation.

(Dills/Thompson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- E. Authorization of an Agreement with Health Equity, Inc. for a Flexible Spending Account and Plan Document

Lupe Ventura, HR Analyst, gave a presentation.

(Dills/Jackson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

- F. Approval of the North Vineyard Station Open Space Preserve Trail and Landscaping Project – Elder Creek Phase 4 and Gerber Creek Phase 1 Plans and Specifications

Vince King, Associate Park Planner, gave a presentation.

(Hall/Thompson) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

VII. Discussion & Direction

- A. California Association for Park and Recreation Indemnity (CAPRI) Election Ballot for 2020

Paula Hansen, Administration Manager, gave a presentation. The Board directed staff to vote for Dean Wetter and Jill Nunes.

- B. District Health Care Renewal

Lupe Ventura, HR Analyst, gave a presentation.

- C. History of Board Members and General Managers Project First Draft

Ward Winchell, General Manager, gave a presentation.

- D. Florin Creek Park and Pond Renovation Project Proposition 64 Youth Community Access Program Grant Application

Sheila Surritt, Assistant Recreation Manager, gave a presentation.

- E. Adjustment of District Operations in Response to Coronavirus (COVID-19) Health Situation

Ward Winchell, General Manager, gave a presentation.

VIII. Items of Information

- A. Sacramento Business Review Economic Forecast – Mid Year 2020 Update

Paula Hansen, Administration Manager, gave a presentation.

- B. Calculation of the Arbitrage Rebate Liability for the Southgate Recreation and Park District 2015 Refunding Bonds (WildHawk Golf Club Project)

Paula Hansen, Administration Manager, gave a presentation.

- C. Sacramento County Board of Supervisor Appointments to Sacramento Central Groundwater Authority Board of Directors

Ward Winchell, General Manager, gave a presentation.

IX. General Manager’s Report on District Operations

X. Staff Announcement

XI. Board Reports

Director Lisa Dills attended the Finance and Audit Committee Meeting on October 7, 2020 and the Sacramento Central Groundwater Authority Meeting on October 14, 2020.

Director Preston Jackson attended the Finance and Audit Committee Meeting on October 7, 2020.

Director Manuel Mejia attended the SRI Meeting on October 13, 2020 and the Agenda Meeting on October 13, 2020.

Director Christine Thompson attended the SRI Meeting on October 13, 2020, the Sacramento Central Groundwater Authority Meeting on October 14, 2020 and the South American Basin Meeting on October 16, 2020.

XII. Adjournment

The meeting was adjourned at 8:13 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, November 3, 2020, at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:



Manuel Mejia, Chair



Monti Hall, Clerk