

SOUTHGATE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
Regular Meeting Minutes
October 5, 2021

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, October 5, 2021, at 7245 Fletcher Farm Drive, Sacramento, California 95828.

I. Roll Call

Directors Present: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Staff Present: Paula Hansen, Hilary Harkins, Paul Henderson, Vince King, Aliza Newman, Angelica Palacios, Sam Samuelson, Ward Winchell

Also Present: Pepper Lewis, Resident

II. Pledge of Allegiance

III. Open Forum

Introduction of Hilary Harkins, Landscape Architect

Ward Winchell, General Manager, introduced Hilary Harkins, Landscape Architect.

Pepper Lewis, Resident, gave input regarding a dog park at Toby Johnson Park.

IV. Communications

A. Incoming A – K

B. Outgoing

Questions on incoming H, I, J and K.

V. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

A. Ratification and Approval of Financials

1. Approval of Claims

B. Approval of Minutes – September 21, 2021

Questions on claims.

(Thompson/Dills) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

VI. Items of Action

- A. Resolution 21-08 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Due to the Outbreak of COVID-19 by California Governor Gavin Newsom dated March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Southgate Recreation & Park District for the Period October 5, 2021 to November 3, 2021 Pursuant to Brown Act Provisions

Paula Hansen, Administration Manager, gave a presentation.

(Thompson/Hall) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- B. Resolution 21-09 Resolution of the Board of Directors of Southgate Recreation & Park District Authorizing the General Manager to Execute Master Agreements with the State of California Department of Transportation for State-Funded and Federal-Aid Projects

Vince King, Associate Park Planner, gave a presentation.

(Hall/Mejia) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- C. Resolution 21-10 Resolution of the Board of Directors of Southgate Recreation & Park District Adopting Caltrans Local Assistance Procedures Manual Chapter 10: Consultant Selection

Vince King, Associate Park Planner, gave a presentation.

(Mejia/Hall) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- D. Authorization of an Agreement with California Department of Transportation for Disadvantaged Business Enterprise Implementation

Vince King, Associate Park Planner, gave a presentation.

(Hall/Thompson) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- E. Authorization of Comments on the Villages at Elder Creek Unit 2 Rezone, Tentative Subdivision Map, Special Development Permit, and Major Design Review

Vince King, Associate Park Planner, gave a presentation.

(Dills/Mejia) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- F. Review and Approval of the Conceptual Plan for the Jack Davis Park Shade Structure Project

Vince King, Associate Park Planner, gave a presentation.

(Mejia/Thompson) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- G. Authorization of an Agreement with Nor Cal Roofing for the WildHawk Golf Club Clubhouse and Cart Barn

Paul Henderson, Golf Course Manager, gave a presentation.

(Dills/Thompson) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

- H. Authorization of Agreement with Commercial Pump Service, Inc. for the WildHawk Golf Club Irrigation Pump Station

Sam Samuelson, Golf Course Superintendent, gave a presentation.

(Dills/Hall) Passed

Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

Questions regarding project and bidding.

VII. Discussion & Direction

- A. Adjustment of District Operations in Response to Coronavirus (COVID-19) Health Situation

Ward Winchell, General Manager, gave a presentation.

- B. California Special Districts Association 2021 Bylaws Update

Paula Hansen, Administration Manager, gave a presentation.

Direction was given to staff to vote yes on the changes made to the Bylaws.

VIII. Items of Information

- A. Upcoming Recreation Special Events

Aliza Newman, Communication and Media Officer, gave a presentation.

- B. Sacramento Metropolitan Air Quality Management District Grant Update

Vince King, Associate Park Planner, gave a presentation.

IX. General Manager's Report on District Operations

X. Staff Announcement

XI. Board Reports

Director Lisa Dills attended the Picture Meeting on September 23, 2021.

Director Preston Jackson attended the Picture Meeting on September 23, 2021 and attended the Agenda Meeting on September 29, 2021.

Director Manuel Mejia attended the Picture Meeting on September 23, 2021.

Director Christine Thompson attended the Picture Meeting on September 23, 2021.

XII. Adjournment

The meeting was adjourned at 8:22 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, October 19, 2021, at 7:00 p.m. at the Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:



Preston Jackson, Chair



Lisa Dills, Clerk