

SOUTHGATE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
Regular Meeting Minutes
December 20, 2022

The Regular Meeting of the Board of Directors of Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, December 20, 2022, at 7245 Fletcher Farm Drive, Sacramento, CA 95828.

I. Roll Call

Directors Present: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson
Absent: Monti Hall

Staff Present: Scott Behmer, Paula Hansen, Vince King, Marge McCuan, Deanna Parker, Angelica Palacios, Ward Winchell

II. Pledge of Allegiance

III. Open Forum

IV. Oath of Office

V. Communications

- A. Incoming A – I
- B. Outgoing 1 – 4

Questions on incoming G.

VI. Items of Consent

Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.

- A. Ratification and Approval of Financials
 - 1. Approval of Claims
 - 2. Payroll & Deposits
 - 3. Financial Statements – October 31, 2022
- B. Approval of Minutes – December 6, 2022
- C. Resolution 22-32 Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by California Governor Gavin Newsom Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings of the

Legislative Bodies of Southgate Recreation & Park District for the Period December 21, 2022 to January 19, 2023 Pursuant to Brown Act Provisions

Questions on the claims.

(Mejia/Jackson) Passed

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None*

VII. Items of Action

- A. Ordinance 22-31 Levying Special Taxes within Southgate Recreation and Park District Community Facilities District No. 3 (Vineyard Springs)

Ward Winchell, General Manager, gave a presentation.

(Mejia/Dills) Passed

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None
Absent: Monti Hall*

- B. Adoption of Personnel Policies Manual Amendment

Scott Behmer, Human Resource Analyst, gave a presentation.

(Mejia/Dills) Passed

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson
Noes: None
Absent: Monti Hall*

- C. Authorization of Change Orders 1-4 for the Construction Agreement with Marina Landscaping, Inc. for the Nicholas Park Renovation Project

Vince King, Planning Manager, gave a presentation.

(Mejia/Dills) Passed

Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

Absent: Monti Hall

- D. Authorization of Amendment 1 to the Agreement with the HLA Group for the Nicholas Park Renovation Project

Vince King, Planning Manager, gave a presentation.

(Mejia/Jackson) Passed

Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

Absent: Monti Hall

- E. Authorization of an Agreement with Airco Mechanical, Inc for the Heating, Ventilation and Air Conditioning (HVAC) Maintenance for District Facilities

Marge McCuan, Recreation Supervisor, gave a presentation.

(Mejia/Jackson) Passed

Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

Absent: Monti Hall

- F. Approval of the Revised Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022

Deanna Parker, Accounting Manager, gave a presentation.

(Jackson/Mejia) Passed

Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson

Noes: None

Absent: Monti Hall

VIII. Discussion & Direction

- A. Brown Act Update

Ward Winchell, General Manager, gave a presentation.

Direction was given to continue with option two AB 361. Once that option expires, use option one the Traditional Brown Act rules.

B. Board Meeting Schedule

Ward Winchell, General Manager, gave a presentation.

Direction was given to move Board Meetings to Thursday at 7 p.m. starting March 7.

C. Proposed Board Member Committee Appointments

Ward Winchell, General Manager, gave a presentation.

IX. Items of Information

A. Government Finance Officers Association Distinguished Budget Presentation Award for the Fiscal Year 2022-23 Final Budget

Ward Winchell, General Manager, gave a presentation.

B. California Association of Recreation and Park Districts Board Member Orientation

Ward Winchell, General Manager, gave a presentation.

C. November 2022 Mid Term Election Results

Ward Winchell, General Manager, gave a presentation.

X. General Manager's Report on District Operations

XI. Staff Announcements

XII. Board Reports

Director Lisa Dills attended the Employee Meeting on December 8, 2022, attended a Retirement Meeting on December 9, 2022, and attended the Sacramento Central Groundwater Authority Meeting on December 14, 2022.

Director Christine Thompson attended the Employee Meeting on December 8, 2022 and attended the Agenda Meeting on December 13, 2022.

XIII. Adjournment

The meeting was adjourned at 8:07 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, January 3, 2022, at 7:00 p.m. at Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:



Christine Thompson, Chair



Preston Jackson, III, Clerk