

SOUTHGATE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
Regular Meeting Minutes  
April 20, 2021

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, April 20, 2021, at 8383 Florin Road, Sacramento, California 95828.

**I. Roll Call**

*Directors Present: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Absent: Monti Hall*

*Staff Present: Vince King, Dan Giammona, Paula Hansen, Richard Lincoln, Nancy Oh San, Angelica Palacios, Ward Winchell*

*Also Present: Curt de Crinis, Columbia Capital Municipal Advisors, Kim Byrens, Best, Best & Krieger, Pepper Lewis, Resident*

**II. Pledge of Allegiance**

**III. Open Forum**

*Resident Pepper Lewis requested some new park features be added at Toby Johnson Park.*

**IV. Communications**

- A. Incoming A – Q
- B. Outgoing 1 – 6

*Questions on incoming A, B, D, F, G, H, I, K, and N. Question on outgoing 4.*

**V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
  - 2. Payroll & Deposits
- B. Approval of Minutes – April 6, 2021

*Question on claims.*

*(Thompson/Mejia) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

## **VI. Items of Action**

- A. Resolution 20-34 Authorizing the Acceptance of a Grant Deed for Landscape Corridor Lots A and B on Gerber Road for the Vineyard Creek Unit 10 Subdivision

*Vince King, Associate Park Planner, gave a presentation.*

*(Thompson/Mejia) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson .*

*Noes: None*

*Absent: Monti Hall*

- B. Resolution 20-35 Resolution of the Board of Directors of the Southgate Recreation and Park District Authorizing the Issuance and Sale of its 2021 Certificates of Participation, Authorizing Execution and Delivery by the District of an Installment Sale Agreement, a Trust Agreement, an Escrow Agreement, a Continuing Disclosure Certificate, a Certificate Purchase Agreement, and the Preparation and Delivery of a Preliminary Official Statement and Final Official Statement with Respect to the Issuance and Sale of such Certificates of Participation, Appointing a Trustee and Making Other Finding Relating Thereto

*Nancy Oh San, Accounting Manager, Curt de Crinis, Colombia Capital Municipal Advisors and Kim Byrens, Best, Best & Krieger, gave a presentation.*

*(Thompson/Mejia) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

- C. Resolution 20-36 Resolution of the Board of Directors of Southgate Improvement Finance Corporation Authorizing Execution and Delivery by the Corporation of an Installment Sale Agreement, a Trust Agreement, an Escrow Agreement, and an Assignment Agreement, with Respect to the Execution and Delivery of 2021 Certificates of

Participation in an Aggregate Principal Amount Not to Exceed \$7,000,000 and Authorizing Execution and Delivery of Said Certificates of Participation

*Nancy Oh San, Accounting Manager, and Kim Byrens, Best, Best & Krieger, gave a presentation.*

*(Mejia/Dills) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

D. Authorization of an Agreement with Brinks Incorporated for Armored Car Services

*Nancy Oh San, Accounting Manager, gave a presentation.*

*Question regarding the procedures for cash deposits.*

*(Dills/Mejia) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

E. Approval of an Addendum to the Mitigated Negative Declaration (MND) for the Wildhawk West Park and Laguna Creek Stormwater Detention Basin Project PLER2015-00018

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

F. Approval of the County of Sacramento Vineyard Springs Basin at Laguna Creek (Southgate Soccer Basin) Project Plans and Specifications

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Mejia/Dills) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

G. Authorization of Comments for Stevenson Avenue Subdivision Map and Design Review

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Thompson/Dills) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

H. Authorization of Comments for Southeast Watt Tentative Map Extension and Substantial Map Compliance

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Mejia/Dills) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

I. Authorization of Amendment No. 1 for the Agreement with Arreola's Complete Landscape Service

*Dan Giammona, Parks Manager, gave a presentation.*

*(Mejia/Dills) Passed*

*Ayes: Lisa Dills, Preston Jackson, Manuel Mejia, Christine Thompson*

*Noes: None*

*Absent: Monti Hall*

**VII. Discussion & Direction**

A. Adjustment of District Operations in Response to Coronavirus (COVID-19) Health Situation

*Ward Winchell, General Manager, gave a presentation.*

*Direction was given by the Board to acknowledge the hard work and dedication of District employees during the COVID-19 Pandemic and provide a cost living increase of 3% to full time employees effective May 10, 2021.*

B. National Recreation and Park Association Community Splash Pad Grant Application

*Richard Lincoln, Recreation Manager, gave a presentation.*

*Direction was given to prioritize the parks in the following order: Rutter Park, Sky Park, and Fruitridge Park.*

**VIII. Items of Information**

A. Request to County of Sacramento for COVID Funding

*Paula Hansen, Administration Manager, gave a presentation.*

B. Special District Risk Management Authority 2021-22 Property/Liability Program Estimated Contribution

*Paula Hansen, Administration Manager, gave a presentation.*

C. 2022 Federal Community Project Funding Request for Tillostson Parkway Extension

*Vince King, Associate Park Planner, gave a presentation.*

D. California Special District Association Take Action Brief

*Ward Winchell, General Manager, gave a presentation.*

**IX. General Manager's Report on District Operations**

**X. Staff Announcement**

**XI. Board Reports**

*Director Lisa Dills attended the Sacramento Central Groundwater Authority on April 14, 2021.*

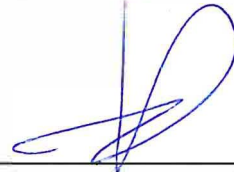
*Director Preston Jackson attended the Agenda Meeting on April 14, 2021.*

*Director Christine Thompson attended the Sacramento Central Groundwater Authority on April 14, 2021 and attended the GSP Working Group Meeting on April 16, 2021*

**XII. Adjournment**

The meeting was adjourned at 9:09 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, May 4, 2021, at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:



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Preston Jackson, Chair



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Lisa Dills, Clerk