

SOUTHGATE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
Regular Meeting Minutes  
September 1, 2020

The Regular Meeting of the Board of Directors of the Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, September 1, 2020, at 8383 Florin Road, Sacramento, California 95828.

**I. Roll Call**

*Directors Present: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson*

*Staff Present: Juanita Cano, Dan Giammona, Paula Hansen, Angelica Palacios, Lupe Ventura, Ward Winchell*

**II. Pledge of Allegiance**

**III. Open Forum**

**IV. Communications**

- A. Incoming A – P
- B. Outgoing 1 – 6

*Questions on incoming A, B, D, F, H and I. Questions on outgoing 1.*

**V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
  - 2. Financial Statements – July 31, 2020
- B. Approval of Minutes – August 18, 2020

*Question on claims.*

*(Thompson/Dills) Passed*

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson  
Noes: None*

**VI. Items of Action**

- A. Authorization of Amendment 1 to the Agreement with Mid Pacific Engineering, Inc. for the Larry Gury Community Park

*Juanita Cano, Planner II, gave a presentation.*

*(Dills/Thompson) Passed*

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson  
Noes: None*

- B. Authorization of an Agreement with Landport Systems Inc. for a Work Order Management System

*Dan Giammona, Parks Manager, gave a presentation.*

*Question regarding whether it will be cost efficient.*

*(Jackson/Dills) Passed*

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson  
Noes: None*

- C. Authorization of an Amendment to the Personnel Policies Manual

*Lupe Ventura, Human Resource Analyst, gave a presentation.*

*(Jackson/Thompson) Passed*

*Ayes: Lisa Dills, Monti Hall, Preston Jackson, Manuel Mejia, Christine Thompson  
Noes: None*

**VII. Discussion & Direction**

- A. Adjustment of District Operations in Response to Coronavirus (COVID-19) Health Situation

*Ward Winchell, General Manager, gave a presentation.*

**VIII. Items of Information**

- A. Sacramento County Walk and Bike Photo Scavenger Hunt

*Ward Winchell, General Manager, gave a presentation.*

**IX. General Manager's Report on District Operations**

**X. Staff Announcement**

**XI. Board Reports**

*Director Preston Jackson completed his Ethics Training on August 22, 2020.*

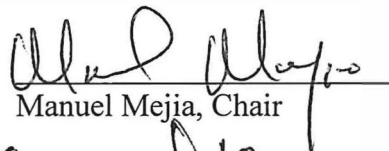
*Director Manuel Mejia attended the Agenda Meeting on August 25, 2020.*

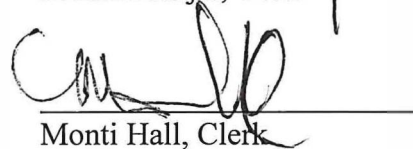
*Director Christine Thompson attended a South American Subbasin Meeting on August 21, 2020.*

**XII. Adjournment**

The meeting was adjourned at 7:50 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, September 15, 2020, at 7:00 p.m. at the Florin East Grammar School, 8383 Florin Road, Sacramento, California 95828.

APPROVED:

  
Manuel Mejia, Chair

  
Monti Hall, Clerk