

SOUTHGATE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
Regular Meeting Minutes  
September 6, 2022

The Regular Meeting of the Board of Directors of Southgate Recreation & Park District was called to order by the Chair at 7:00 p.m. on Tuesday, September 6, 2022, at 7245 Fletcher Farm Drive, Sacramento, CA 95828.

**I. Roll Call**

*Directors Present: Lisa Dills, Preston Jackson, Christine Thompson*

*Absent: Monti Hall, Manuel Mejia*

*Staff Present: Juanita Cano, Paula Hansen, Ashika Lal, Angelica Palacios, Deanna Parker, Sheila Surrutt, Ward Winchell*

*Also Present: Brian Brown, Francisco and Associates*

**II. Pledge of Allegiance**

**III. Open Forum**

Introduction of Ashika Lal, Communication and Media Officer

*Ward Winchell, General Manager, introduced Ashika Lal.*

**IV. Communications**

- A. Incoming A – AA
- B. Outgoing 1 – 21

*Questions on incoming C. Questions on outgoing 5, 6, 7, 8, 9, 10 and 11.*

**V. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
  - 2. Financial Statements – Fiscal Year Ending June 30, 2022

- B. Approval of Minutes – August 16, 2022
- C. Resolution 22-11 Commends Jeffrey Smith for 25 Years of Service
- D. Resolution 22-12 Commends Jose “JJ” Guerrero for 25 Years of Service
- E. Resolution 22-13 Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by California Governor Gavin Newsom Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings of the Legislative Bodies of Southgate Recreation & Park District for the Period September 7, 2022 to October 6, 2022 Pursuant to Brown Act Provisions
- F. Authorization of Comments for Singh Estates Vesting Map Extension of Time

*Questions on claims.*

*(Thompson/Jackson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

## **VI. Items of Action**

- A. Ordinance 22-10 Levying and Apportioning the Special Tax Within Territory Annexed to its Community Facilities District No. 2 (Florin Vineyard) Annexation No. 2 – Lennar Homes of California LLC – Gerber Creek and Lelani Village Subdivision

*Paula Hansen, Administration Manager and Brian Brown, Francisco and Associates, gave a presentation.*

*(Thompson/Jackson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- B. Resolution 22-14 Resolution of the Board of Directors of the Southgate Recreation and Park District, Acting as Legislative Body of the Southgate Recreation and Park District Community Facilities District No. 1 (North Vineyard Station), Ordering the Annexation of and Calling an Election to Submit to the Qualified Electors the Question of Levying a Special Tax Within the Area to be Annexed Thereto – Annexation No. 3 – Nor Cal S Builders Inc. – Singh’s Estates Subdivision

*Paula Hansen, Administration Manager, gave a presentation.*

*(Jackson/Thompson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- C. Resolution 22-15 Resolution of the Southgate Recreation and Park District, Acting as Legislative Body of the Southgate Recreation and Park District Community Facilities No. 1 (North Vineyard Station), Declaring Results of the Special Election Held on September 6, 2022 and Ordering the Annexation of Territory Thereto Annexation No. 3 – Nor Cal S Builders Inc. – Singh’s Estates Subdivision

*Paula Hansen, Administration Manager, gave a presentation.*

*(Thompson/Jackson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- D. Reading of Ordinance 22-16 Ordinance of the Board of Directors of the Southgate Recreation and Park District Levying and Apportioning the Special Tax Within Territory Annexed to the Southgate Recreation and Park District Community Facilities District No. 1 (North Vineyard Station) Annexation No. 3 – Nor Cal S Builders Inc. – Singh’s Estates Subdivision

*Paula Hansen, Administration Manager, gave a presentation.*

*(Thompson/Jackson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- E. Authorization of Comments for Carmencita Estates Tentative Subdivision Map

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Jackson/Thompson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- F. Authorization of an Agreement with the Sacramento Municipal Utility District (SMUD) for the Larry Gury Community Park, Phase 2

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Jackson/Thompson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- G. Authorization of an Agreement with Wilson Design Studio Landscape Architects for Landscape Architect Design Services for the Don and Brenda Nottoli Community Park Dog Park Improvement Project

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Thompson/Jackson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- H. Authorization of an Agreement with Miracle Playsystems for the Purchase and Installation of Playground Equipment for the Sky Park Improvement Project

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Jackson/Thompson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

- I. Authorization of Pre-Qualified Engineering Firms

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Jackson/Thompson) Passed*

*Ayes: Lisa Dills, Preston Jackson, Christine Thompson*

*Noes: None*

*Absent: Monti Hall, Manuel Mejia*

## **VII. Discussion & Direction**

### **A. Claim of Mary Pope**

*Paula Hansen, Administration Manager, gave a presentation.*

### **B. 2022 Biennial Notice for Conflict of Interest Codes**

*Paula Hansen, Administration Manager, gave a presentation.*

### **C. Sacramento County Department of Water Resources Stage 2 Drought Alert**

*Ward Winchell, General Manager, gave a presentation.*

### **D. State Water Resources Control Board Prohibition of Potable Water Irrigation on Non-functional Turf Areas**

*Ward Winchell, General Manager, gave a presentation.*

## **VIII. Items of Information**

### **A. California Association for Park & Recreation Indemnity (CAPRI) Cycle XVIII District Visit on July 14, 2022**

*Paula Hansen, Administration Manager, gave a presentation.*

### **B. Edwin A. Smith Community Park Outdoor Exercise Equipment Project Update**

*Sheila Surritt, Assistant Recreation Manager, gave a presentation.*

### **C. Fall and Winter 2022 Special Events Calendar**

*Ashika Lal, Communication and Media Officer, gave a presentation.*

D. November 2022 Mid Term Election Update

*Ward Winchell, General Manager, gave a presentation.*

**IX. General Manager's Report on District Operations**

**X. Staff Announcements**

**XI. Board Reports**

*Director Lisa Dills attended the Agenda Meeting on August 31, 2022.*

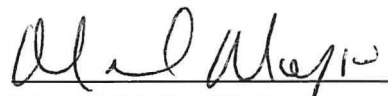
*Director Preston Jackson attended the CSDA Conference on August 22-25, 2022.*

**XII. Adjournment**

The meeting was adjourned at 8:27 p.m. The next regular meeting of the Board of Directors is scheduled for Tuesday, September 20, 2022, at 7:00 p.m. at Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:

  
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Lisa Dills, Chair

  
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Manuel Mejia, Clerk